

## **Job description**

Walnut Grove Cemetery in Danvers, MA seeks an Assistant Superintendent. This position requires a self-starter who will be responsible for: cemetery grounds and building maintenance including snowplowing, the preparation of graves for burial, assisting the Superintendent in sales of burial plots and niches and the completion of necessary paperwork, will work with our funeral home partners and their directors in scheduling burials and cremations as well working with the general public in resolving issues relating to the cemetery.

We require that the candidate have or be willing to obtain a Class 2A hydraulics license within 90 days of hire and to complete an 8-hour on-line course and related test to be certified in the crematory. All fees for licenses and courses relating the crematory will be paid by Walnut Grove Cemetery.

We offer a generous compensation package that includes a competitive hourly rate based on experience with OT potential, health insurance benefits and 2 weeks paid vacation to start and paid holidays for a select list of holidays. The cemetery follows the Massachusetts earned sick time policy.

**Job Type:** Full-time

**Salary:** \$20.00 - \$29.00 per hour

**Benefits:**

- Health insurance
- Paid time off
- Professional development assistance

If interested please contact Dan Mahoney at [978-774-1024](tel:978-774-1024) or by email at <mailto:wgcc01923@verizon.net>.